



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS ANNUAL MEETING

(OPEN TO THE PUBLIC)

MONDAY, AUGUST 8, 2022, 6:00-7:55 P.M.

LOCATION: TCA NORTH CAMPUS – SECONDARY SCHOOL,  
1<sup>ST</sup> FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

### MINUTES

Presentation Time/Start Time

- |      |  |                      |
|------|--|----------------------|
| I.   | <b>Call to Order</b> (6:00 pm)   | 1 min (6:00) (6:07)  |
|      | <ul style="list-style-type: none"><li>The Board Chair (Mr. Fradette) called the meeting to order at 6:07</li></ul>   |                      |
| II.  | <b>Pledge of Allegiance/Mission/Roll Call</b>  | 2 min (6:01) (6:08)  |
|      | <ul style="list-style-type: none"><li><b>Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mr. Williams; Here // Mrs. Wittleder; Here). A quorum was present.</b></li></ul>   |                      |
| III. | <b>Approval of Agenda</b>  | 2 min (6:03) (6:09)  |
|      | <ul style="list-style-type: none"><li><b>Motion: Mr. Hannan moved to approve the agenda and was seconded.</b></li><li>Discussion: None</li><li><b><u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u></b></li></ul>  |                      |
| IV.  | <b>Comments from the Audience</b>  | 10 min (6:05) (6:10) |
|      | <ul style="list-style-type: none"><li>Hakan Karan: Amphitheater Parking</li><li>Jed Fuqua: Amphitheater Parking</li></ul>  |                      |
| V.   | <b>Farewell to Outgoing Board Members</b>  | 5 min (6:15) (6:16)  |
|      | <ul style="list-style-type: none"><li>Dr. Andre departed the Board</li><li>Board members praised Dr. Andre for his guidance, friendship, and leadership while on the Board; focus was on meeting the goals of the TCA Mission and the positive aspects of TCA</li></ul>  |                      |
| VI.  | <b>Sign Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality Statement per Board policy BC-TCA</b>  | 5 min (6:20) (6:29)  |
|      | Action: (Fradette)<br>Motion: (Info)<br>Rationale: to ensure the Board is familiar with their responsibilities, acknowledge any conflicts of interest (if any), and understand the confidentiality requirements associated with Board Executive Sessions   |                      |
|      | <ul style="list-style-type: none"><li><b>The Board signed the Board Agreement /Conflict of Interest Disclosure/Executive Session Confidentiality Statement</b></li></ul>   |                      |
| VII. | <b>Board Officer Elections per Board policy BBA-TCA</b>  | 10 min (6:25) (6:30) |
|      | Action: (Fradette)<br>Motion: (Vote) the Board by majority vote selects the new Chair, Vice Chair, Treasurer, and Secretary<br>Rationale: at the beginning of each school year, the Board selects the officer positions on the Board for the upcoming Year   |                      |
|      | <ul style="list-style-type: none"><li>Discussion: Mr. Fradette asked for nominations for Board Chair. Mr. Hannan nominated Mr. Fradette and was seconded. Mr. Fradette was the only nominee.</li><li><b>Motion: Mr. Fradette asked for a vote on Mr. Fradette being Board Chair.</b></li><li><b>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</b></li></ul> |                      |

- Discussion: Mr. Fradette asked for nominations for Board Vice Chair. Mr. Fradette nominated Mr. Hannan and was seconded. Mr. Hannan was the only nominee.
- **Motion: Mr. Fradette asked for a vote on Mr. Hannan being Board Vice Chair.**
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- Discussion: Mr. Fradette asked for nominations for Board Treasurer. Mr. Fradette nominated Mr. Williams and was seconded. Mr. Williams was the only nominee.
- **Motion: Mr. Fradette asked for a vote on Mr. Williams being Board Treasurer.**
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- Discussion: Mr. Fradette asked for nominations for Board Secretary. Mr. Hannan nominated Mrs. Wittleder and was seconded. Mrs. Wittleder was the only nominee.
- **Motion: Mr. Fradette asked for a vote on Mrs. Wittleder being Board Secretary.**
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

- VIII. Comments from the Board of Directors** 5 min (6:35) (6:35)
- Mrs. Wittleder: Excited about the beginning of a new school year; enjoys hearing from TCA’s parents during the year
  - Mr. Hannan: My kids are talking about going back to school; a testament to Board and staff
  - Mr. Fradette: Enjoyed listening to Mr. Kretchman’s stories of encouragement at new staff meeting; he urged staff to be about something: passion for learning, analytical thinking, classical education, character education
  - Mrs. Johnson: We need to continue to build on positive energy and momentum to rebuild relationships within the community and administration
  - Mr. Williams: Always important to build TCA’s culture by creating strong relationships around respect and trust
  - Mr. Palmer: Looking forward to another fun filled year at TCA; excited to tackle digital health initiative and get feedback from various TCA stakeholders
  - Mrs. Hawkins: Looking forward to another exciting year at TCA; the spirit of gratitude abounds at TCA; TCA compliments what parents are teaching their kids; we need to preserve what makes TCA, TCA
- IX. Board Development (Remembering TCA’s Roots)** 10 min (6:40) (6:43)
- Action: (Sojourner)  
 Motion: (Info)  
 Rationale: reviewing the past 25 years and highlighting what makes TCA unique
- Dr. Sojourner reminded the Board that TCA will be celebrating our 25<sup>th</sup> Anniversary this year
  - This year, Board Development will concentrate on remembering our roots
- X. Report of the President & Cabinet Spotlights** 10 min (6:50) (6:48)
- Action: (Sojourner)  
 Motion: (Info)  
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)
- Dr. Sojourner highlighted the following items from his report:
    - Encouraged the Board to attend the back to school staff meeting on August 11, 2022
    - We have a full calendar of events to celebrate TCA’s 25<sup>th</sup> anniversary this year
    - Digital Health Initiative will be a primary goal this year
    - Dr. Sojourner provided a summary of the CASE conference he attended
    - Recommend changing the Board Working Session from Monday, October 31, 2022 to Tuesday, November 1, 2022 (Board Agreed)
- XI. Consent Agenda** 3 min (7:00) (7:01)
- Board Directed items to be removed from Consent Agenda:  
 Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
    1. June Financials
    2. May Financials
  - B. Charter Contract (Signed Copy)
  - C. President’s Designation of Two Emergency Replacements per Board policy CBC-TCA (Sojourner)
  - D. Updated TCA Organization Chart
    - **Motion: Mr. Williams moved to file the Consent Agenda and was seconded.**
    - Discussion: None
    - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- XII. Minutes: June 1, 2022** 2 min (7:03) (7:02)
- Action: (Swanson)  
 Motion: (Vote) to approve the June 1, 2022 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mrs. Wittleder moved to approve the June 1, 2022 minutes and was seconded.**
- Discussion: None
  - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

### XIII. Discussion Agenda Items

#### A. Items removed from Consent Agenda

#### B. Cabinet Level Reports

##### 1. Sunset Amphitheater Parking Agreement

5 min (7:05) (7:02)

Action: (Sojourner)

Motion: (Info)

Rationale: to provide information pertaining to parking arrangements with Sunset Amphitheater

- Dr. Sojourner updated the Board on our current signed agreement with Sunset Operations LLC, which includes an offer to rent our North Campus parking lots on an event-by-event basis when there are no other TCA activities scheduled.
- If there are any rental opportunities available (on a non-interference basis), Sunset Operations LLC would provide a rental fee, shuttle service, parking attendants, CSPD-based security, and custodial/cleanup.
- In addition, TCA Administration has proposed a mutually beneficial concept involving construction of another parking lot and an additional North Campus access road.
  - Related early-stage discussions are ongoing, and we anticipate periodic updates and involvement by our Board, with further communications to our community as we learn more.

Break (7:19)

#### C. Board Level Reports

##### 1. Strategic Plan Annual Review

5 min (7:10) (7:38)

Action: (Chair)

Motion: (Vote) to approve changes to the strategic plan as presented

Rational: to provide a framework for the future direction of TCA as well as provide the basis for the Board/President Goals

- **Motion: Mr. Williams moved to approve the Strategic Plan (with amended changes) for 2022-2023 and was seconded.**
- Discussion: The following amended assumption number three under Strategic Goal 4 (Finance) was approved:
  - TCA adheres to a conservative budget approach to mitigate the impact of and to provide flexibility when rare or unforeseen circumstances occur (e.g., reductions in per pupil funding, emergency repairs, large unforeseen increases in expenses, etc.), while recognizing the importance of necessary competing factors (employee compensation, robust curriculum, and safe educational facilities).
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

##### 2. Board/President Goals

5 min (7:15) (7:59)

Action: (Sojourner)

Motion: (Vote) to approve the Board/President's Goals for the 2022-2023 school year

Rationale: to ensure the Board/President Goals align with the Strategic Plan

- **Motion: Mr. Hannan moved to approve the Board/President's Goals (with amended changes) for 2022-2023 and was seconded.**
- Discussion: The following amended Board/President's Goal was approved:
  - It's important for school leadership to develop and maintain relationships to stay abreast of legislation that may impact charter school....
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

##### 3. Digital Health Update

10 min (7:20) (8:07)

Action: (Palmer)

Motion: (Information)

Rationale: update from the Digital Health Committee

- Mr. Palmer highlighted that the Digital Health Committee will do the following:

- Disseminate information pertaining to digital health
- Develop opportunities to listen to various stakeholders (students, teachers, administration, parents) to understand various points of view concerning digital health
- Provide monthly updates on progress

**4. Board Committees** 10 min (7:30) (8:13)

Action: (Chair)

Motion: (Info)

Rationale: to review current Board committees and select committee chairs and members

- The Board reviewed the makeup of its committees and made a couple of changes (see Attachments 1 Board Committees)

**D. Board Communication** 5 min (7:40) (8:21)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Amphitheater
- Farewell to Dr. Andre
- Election of Board Officers
- Celebrating TCA's 25<sup>th</sup> Anniversary

**E. Future Board Agenda Items** 5 min (7:45) (8:25)

1. Board Meeting Policy, Sept, Governance Committee
2. Grant of Authority, Sept, Governance Committee
3. Board Evaluation Policy, Sept, Governance Committee
4. HR Annual Report, Sept, Schulz
5. Recruit New Board Members, Sept, Training Committee
6. Working Session Topics, Sept, Chair
7. Annual Advancement and Stewardship Report, Sept, Simpson
8. Quarterly FAC Report, Sept, VanGamble

**F. Comments from the Board of Directors** 5 min (7:50) (8:26)

- There were no comments from the Board of Directors

**XIV. Adjournment** (Approx. 7:55 p.m.) (7:55) (8:27)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None
  - Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)

Attachments:

1) Board Committees

Sonya Wittleder  
Board Secretary